



SALEM COUNTY ENGINEER'S OFFICE

James McKelvie, County Engineer
110 Fifth Street, Suite 600, Salem, New Jersey 08079
856-935-7510, Ext. 8549

December 18, 2025

Local Aid & Economic Development
New Jersey Department of Transportation
One Executive Campus, 3rd Floor
Route 70, West
Cherry Hill, New Jersey 08002

ATTENTION: Thomas Berryman, Manager

RE: FY 2025 Preliminary Engineering
And FY 2026 Final Design for
Commissioners Pike, County Road #581
Resurfacing and Safety Improvements
Federal Project No. 0581300
NJDOT Job No. 7101319

Dear Mr. Berryman:

Upon County execution of the Funding Agreement referenced above, received from your Office, the Salem County Board of County Commissioners took positive action to move this project forward.

Enclosed you will find a signed and sealed original Resolution #2025-550 entitled: RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT FOR FY 2025 PRELIMINARY ENGINEERING FOR COMMISSIONERS PIKE, COUNTY ROAD #581 RESURFACING AND SAFETY IMPROVEMENTS FOR THE COUNTY OF SALEM FEDERAL PROJECT NO. 0581300, NJDOT JOB NO. 7101319. This resolution was adopted by the Salem County Board of County Commissioners on December 17, 2025.

It is our understanding that you already are in possession of all other documentation needed to support our request for your concurrence with our selection of "Pennoni Associates, Inc.". We look forward to your favorable reply.

Please get back to either Diana Ford, Chief of Administrative Services (856-935-7510 extension 8534) or myself as soon as possible if you need any additional documentation. Thank you for your assistance with this project.

Sincerely,

A handwritten signature in blue ink that reads "James H. McKelvie, P.E." with a small "S.A.E." in parentheses to the right. The signature is fluid and cursive.

James H. McKelvie, P.E.
Salem County Engineer

ddf
enclosure
cc: Jennifer Marandino, SJTPO



Resolution No. 2025 - 559

Public Works Committee

**RESOLUTION AWARDING A PROFESSIONAL SERVICES CONTRACT FOR FY 2025
PRELIMINARY ENGINEERING FOR COMMISSIONERS PIKE, COUNTY ROAD
#581 RESURFACING AND SAFETY IMPROVEMENTS FOR THE COUNTY OF
SALEM, FEDERAL PROJECT NO. 0581300, NJDOT JOB NO. 7101319**

WHEREAS, the FY 2025 Preliminary Engineering and FY 2026 Final Design needed for Commissioners Road, County Road #581 Resurfacing and Safety Improvements Project was approved as a project under the New Jersey Department of Transportation, Federal Highway Administration; and

WHEREAS, three (3) qualified Professional Engineering Firms responded to the advertised "Request for Proposal and Qualifications" on June 25, 2025, at 11:00 am as follows:

"French & Parrello Associates"	Camden, New Jersey
"Pennoni Associates, Inc."	Haddon Heights, New Jersey
"Taylor Wiseman & Taylor"	Mount Laurel, New Jersey; and

WHEREAS, the Salem County Board of County Commissioners have determined that a need exists for the aforementioned Professional Services for the FY 2025 Preliminary Engineering of Commissioners Pike, County Road #581 Resurfacing and Safety Improvements Project; and

WHEREAS, an evaluation of the Proposals based on the criteria outlined in the "Request for Proposal and Qualifications", Technical Proposal, and General Qualifications and Experience on Comparable Projects resulted in "**PENNONI ASSOCIATES, INC.**" of Haddon Heights, New Jersey receiving the recommendation of Award of Proposal; and

WHEREAS, the "Request for Proposal and Qualifications" was solicited through a "Fair and Open" process in accordance with N.J.S.A. 19:44A-20.4 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Salem County Board of County Commissioners as follows:

1. A Professional Services Agreement be issued to "**PENNONI ASSOCIATES, INC.**" in accordance with their Proposal for the FY 2025 Preliminary Engineering, portion only, for Commissioners Pike, County Road #581 for their Total Cost of the PE Phase in the Amount of \$88,919.76 (Eighty-Eight Thousand, Nine Hundred Nineteen Dollars and Seventy-Six Cents).
2. The Director and the Clerk of this Board of County Commissioners of the County of Salem are hereby authorized to execute the Contract for "Professional Services" subject to the approval of the County Solicitor and the Commissioner of the New Jersey Department of Transportation.
3. A "Notice of Award" of said Professional Services Contract shall be published as required by law.

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners on Wednesday, December 17, 2025.



STACY L. PENNINGTON
Clerk of the Board

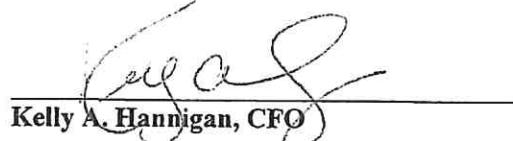
RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
E. Ramsay	✓		✓			
C. Taylor		✓	✓			
D. Timmerman						✓
G. Ostrum Jr.			✓			
B. Laury			✓			

✓ Indicates Vote

(Eng/DFord)

I, Kelly A. Hannigan, CFO of the County of Salem, hereby certify in accordance with Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations that adequate funds for the contract listed below are available and are contained in the OFFICIAL BUDGET of the County of Salem.



Kelly A. Hannigan, CFO

AMOUNT: \$88,919.76	DATE: December 17, 2025
ACCOUNT # G-02-41-801-25L-303 and NAME: 2025 HPC COMMIS'S PIKE CR581 DESIGN-PE	
FOR: FY 2025 PRELIMINARY ENGINEERING FOR COMMISSIONERS PIKE, COUNTY ROAD #581 RESURFACING AND SAFETY IMPROVEMENTS PROJECT FOR THE COUNTY OF SALEM, FEDERAL PROJECT NO. 0581300, NJDOT JOB NO. 7101319. Salem County Contract #25-1481	
VENDOR: "PENNONI ASSOCIATES, INC." of Haddon Heights, New Jersey	