



Board of County Commissioners

Resolution No. 2026 – 036

RESOLUTION AWARDING A CONTRACT FOR COUNTY PLANNER SERVICES FOR THE COUNTY OF SALEM

WHEREAS, the Salem County Purchasing Department for the Board of County Commissioners of the County of Salem requested, received, and opened sealed proposals on Thursday, December 11, 2025 at 10:00 A.M., prevailing time for **County Planner** services for the County of Salem, the receipt of which proposal was duly advertised in accordance with the law and in such case made and provided; and

WHEREAS, pursuant to New Jersey State Law N.J.S.A. 19:44A-20.4 et. seq. a "Fair and Open" practice, as adopted by the Board of County Commissioners, was utilized by the County of Salem in the determination of this award; and

WHEREAS, all proposal results and recommendations for contract award are on file in the office of the Purchasing Agent, 110 Fifth Street, Suite 400, in the County of Salem, New Jersey as required by law; and

WHEREAS, the vendors who submitted proposals for Salem County Planner are as follows:

Alaimo Group	per RFP response
Heyer, Gruel & Associates	per RFP response
Pennoni Associates	per RFP response; and

WHEREAS, it has been determined that the firm **Alaimo Group Consulting Engineers** has substantially met the necessary qualifications for the fulfillment of this contract, and further has provided the documentation necessary to successfully fulfill the requirements of the County of Salem; and

WHEREAS, the firm has provided a fee schedule that shall be awarded as an open-ended contract in an amount not to exceed \$10,000.00 for the period January 1, 2026, to December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Salem as follows:

1. The Board of County Commissioners of the County of Salem awards an open-ended contract for the provision of County Planner services for the County of Salem, subject to the approval of the County Solicitor, to **Alaimo Group Consulting Engineers**, in accordance with the fee schedule on file with the Purchasing Office, in an amount not to exceed \$10,000.00 (Ten Thousand Dollars and Zero Cents).
2. The contract commencing retroactively, January 1, 2026, and terminating December 31, 2026, or until a successor is appointed, whichever is later, and which shall be completed in full accordance with the terms and conditions of the contract.

3. The County Commissioners Director and the Clerk of the Board shall be authorized to execute said contracts.

I hereby certify the foregoing to be a true resolution adopted by the Salem County Board of County Commissioners at its annual reorganization meeting held on January 7, 2026.



STACY L. PENNINGTON
Clerk of the Board

RECORD OF VOTE

COMMISSIONER	RESOLUTION MOVED	RESOLUTION SECOND	AYE	NAY	ABSTAIN	ABSENT
Deputy Director Taylor		✓	✓			
Commissioner Timmerman	✓		✓			
Commissioner Collier			✓			
Commissioner Ramsay				✓		
Director Laury			✓			

✓ Indicates Vote

Department Initials SHH

I, Kelly A. Hannigan, CFO/Treasurer of the County of Salem, hereby certify in accordance with **Section 5:34-5 of the Local Public Contracts Guidelines and Local Public Contracts Regulations** that adequate funds for the contract listed below are available and are contained in the **OFFICIAL BUDGET** of the County of Salem.



Kelly A. Hannigan, CFO/Treasurer

AMOUNT:	Not to exceed \$10,000.00	DATE:	January 7, 2026
ACCOUNT # and NAME:	6-01-21-180-318-218 Planning Board-Misc		
FOR:	County Planner		
*Contingent upon appropriation of sufficient funds in the 2026 temporary and final budgets			
VENDOR:	Alaimo Group Consulting Engineers		